

Outcomes Reporting Guidelines

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INSTRUCTIONS

- If selected for an IME grant, please upload a clear and comprehensive educational outcomes report within 90 days of the end date of the final activity to the USGrants@biomerieux.com.
- Include the number of respondents in reporting metrics (n = XX)
- Indicate whether the assessment method was objective or subjective
- If multiple-choice questions were used to assess learners' knowledge (information) or competence (case vignettes), please include the questions asked, as well as the correct answer and the rationales.
- If pre- and post-test comparisons are provided, please account for attrition of respondents between pre and post

SUMMARY

- Please provide a 1-2 slide/page summary with the following:
 - Final Program Title
 - Activity Start and End Dates
 - Include both Live and On-Demand dates
 - Final Program Type
 - Include educational formats used (didactic lecture, case studies, panel discussions)
 - Final Faculty
 - Evidence of Disclosure of Commercial Support
 - Evidence of Disclosure of Relevant Financial Relationships
 - Rapid Outcomes for Satellite Symposia:
 - Please upload a 1 slide summary outlining Participation (as described on slide 4) within 1 week of symposium completion.

LEVEL 1 (PARTICIPATION) AND LEVEL 2 (SATISFACTION)

LEVEL 1

Number of Participants, Learners, and Completers, including the definition for each;

Breakdown of target audience type by: HCP Specialty, Professional Designation, Practice Type, (Private, Hospital, Academic, etc.)

LEVEL 2

Degree to which expectations of learners were met, including N for each.

Use of assessment of learning objectives should only be used if it applies to the learner, not the activity.

Percentage of commercial bias perceived

LEVEL 3 (KNOWLEDGE), LEVEL 4 (COMPETENCE)

LEVEL 3

Changes in knowledge.

Objective (pre-/post etc.; include actual questions, results, and rationales if applicable)

Subjective (self-report of knowledge change)

LEVEL 4

Changes in competence.

Objective (detailed case scenarios with rationales, observation in an educational setting)

Subjective (self-report of commitment to change)

LEVEL 5

Objective changes in performance-
observed sustained performance in a
clinical setting, chart review,
administrative databases

Self Reported Changes will not be
accepted

LEVEL 6

Only Objective sources of Data will
be accepted. e.g., observation of
performance in patient care setting,
analysis of patient charts, coding or
administrative databases

GRANT FUNDING RECONCILIATION

- Regulatory requirement: Grant recipients must document how they used the grant funding.
- By year-end or after completion of the educational activity, submit a reconciliation letter to USGrants@biomerieux.com.
- State the total funding received and the total amount used for the grant's intended purpose.
- If you used all funds, confirm that you used the full amount as intended and that no balance remains.
- If funds remain unused, state the amount used and the balance to return. Return all unused funds to bioMérieux in accordance with the grant agreement.

GRANT FUNDING DOCUMENTATION

- Regulatory requirement: Grant recipients must document how they used the grant funding.
- Report the total grant amount received and the total amount utilized.
- If you used all funds, confirm in writing that your organization used the full amount disbursed for the grant's intended purpose.
- If you did not use all funds, identify the amount utilized and the unused balance that you will return to bioMérieux.
- Reconcile the totals: funding received = amount utilized + amount to return to bioMérieux.

OPTIONAL TO INCLUDE

- Any future insights gained and how they were determined
- Number of patients potentially impacted by the educational initiative
- Any barriers to practice change identified during this education.